

Bylaw Amendments

Attendance change

- Article V Section I

- **H.** Attendance to Senate meetings must be taken seriously. Any member with 2 absences during Fall or Winter semester, will be automatically removed. Any member with 3 absences during Spring/Summer semester will be automatically removed. Those members will be entitled to reinstatement only once per academic semester (excluding the Spring/Summer semester). For reinstatement procedures refer to Article IX, Section 4

- Article V Section 2

- B. Senate members who are absent for an unknown or extended period of time due to illness, injury, military service, adoption, home displacement, and/or other major life circumstances are expected to provide telephone notification, written or electronic documentation, or some form of appropriate and effective communication to the Secretary within seven (7) days before or after the circumstance. i. The E-Board will decide the Senator's position on Senate on a case-by case basis.
- C. After the second absence without communication or notification, it is the discretion of the Parliamentarian and Senate President to determine if the seat will be considered vacant, and to follow the procedures in Article VII, Section 1

Options

1. Leave it as is
 1. Get 2 absence and you are removed
 2. Present your case to the senate at a GBM to be reinstated
2. Leave it up to eboard*
 1. Get an absence and inform eboard on it
 2. After 2nd absence can either
 1. Be determined by parliamentarian and president on vacancy
 2. Be determined by eboard
3. Leave it up to parliamentary committee*
 1. Inform parliamentary committee on absence
 2. Parliamentary committee determines if vacancy

*if you do not agree with decision, can present to general body

Vote to amend

- Original

TREASURER

- A. Keep accurate records of all monies received and distributed regarding the Senate Budget.
- B. Make expenditures as authorized in Article VI, Section 7.
- C. Submit reports as requested. However, in all cases, he/she shall distribute a written monthly report on the month's expenditures to the Senate.
- D. Represent the Senate on the Student Activity Funding Board (SAFB).
- E. Perform any other duties as prescribed by the Senate, so long as those duties are not in conflict with these bylaws.

Article VI

Section 7

FINANCE

- A. Expenditures of \$500.00 and under shall require the approval by signature of the Senate President and Vice President.
- B. The Senate Executive Board must approve expenditures of \$500.01 - \$1,000.00.
- C. Expenditures \$1,000.01 and up shall require a majority vote of the Senate members present at a general body meeting

Vote to amend

Article VII

Section 7

TREASURER

- A. Keep accurate records of all monies received and distributed regarding the Senate Budget.
- B. Make expenditures as authorized in Article VI, Section 7.
- C. Submit reports as requested. However, in all cases, they shall distribute a written monthly report on the month's expenditures to the Senate.
- D. Represent the Senate on the Student Activity Funding Board (SAFB).
- E. Involved in the decision-making process for the allocation of funds
- F. Perform any other duties as prescribed by the Senate, so long as those duties are not in conflict with these bylaws.

Article VI

Section 7

FINANCE

- A. Expenditures of \$100.00 and under shall require the approval by signature of the Senate President, Vice President, and the Treasurer.
- B. Expenditures of \$100.01 - \$500.00 shall require a majority vote of the Senate Executive Board.
- C. Expenditures \$500.01 and up shall require a majority vote of the Senate members present at a general body meeting.

What is the Budget Committee?

- The budget committee is a group within the Senate that creates and maintains fiscal responsibility for the allocation of funds.
- The Budget committee will review and report on all purchases that are submitted by any member serving on the Senate.

Obligations of Budget Committee

- The Budget Committee must maintain track of all purchases made using a spreadsheet.
- Spreadsheet must include:
 - Date of purchase, items purchased, person that requested purchase, and amount spent.
- Budget Committee must present a bi-weekly report at every General Body Meeting.